



FLIC Votes

Embedded Organizer Miami - Spanish

The Florida Immigrant Coalition Votes (FLIC Votes) is an independent, non-partisan organization that seeks to defend democracy by shaping an active and conscious electorate to more closely reflect Florida's diverse populations.

Job brief:

FLIC Votes and its partners will drive a powerful civic engagement program in Florida during this electoral season. The principal goal of this campaign is to build power in immigrant communities and turn out pro-immigrant Florida residents to vote. We plan to do this through a sustained civic engagement program led by trained leaders, volunteers, youth, and New American voters.

FLIC Votes' Embedded Organizers establish lasting power in immigrant communities by building strong volunteer teams of engaged community members. The Embedded Organizer and their local teams of volunteers will lead powerful civic engagement campaigns and strengthen civic engagement organizing programs through the execution of extensive local digital outreach and organizing within communities.

The Embedded Organizer must speak **Spanish fluently, and be comfortable** training their volunteer team on organizing, voter registration, voter mobilization, volunteer recruitment, and GOTV techniques following guidelines provided by the organization. The Embedded organizer will need to attend and organize events in person, having to drive and commute frequently locally and statewide.

Responsibilities:

1. Recruit and build a local volunteer team to support community outreach and engagement. Lead extensive campaigns on voter registration, voter mobilization, volunteer recruitment, political education, and local grassroots organizing efforts.
2. Manage the data collection of FLIC Votes' civic engagement and outreach work in the assigned area.
3. Organize key strategic events for Voter Mobilization, Vote By Mail, and Voter Registration in coordination with partner organizations.
4. Coordinate with partner organizations and internal teams to involve their members in FLIC Votes Civic Engagement activities and events.
5. Help create and design Voter Mobilization training programs for FLIC Votes volunteers.
6. Support the electoral goals of FLIC Votes by mobilizing voters for endorsed candidates and initiatives.



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Qualifications:

A successful candidate will have a strong interest and experience in leadership development and community organizing; takes the initiative independently and be able to work in a collaborative, fluid team environment; be committed to social justice and immigrant rights from the grassroots up and building the leadership of directly affected individuals as vital messengers and leaders in their communities.

Additional desired qualifications:

- 1-3 years experience as organizer, fellow, or volunteer preferred
- Experience in recruiting volunteers preferred
- Experience in electoral campaigns or field operations focused on voter contact preferred
- Experience training, supporting, and managing staff in an electoral or community engagement capacity
- Proficiency using America Votes Votebuilder (VAN)/EveryAction, Google Suite, Sheets, Docs, and Slides
- Experience with voter contact tools such as Hustle, ThruText, ThruTalk, HubDialer, VPB Connect, etc.
- Florida-based organizing, canvassing, or campaign experience in both urban and rural settings preferred
- Ability to self-manage, drive personal productivity, and manage multiple projects while working remotely or independently.
- Ability to work long or irregular hours, including evenings and weekends, as needed.
- Ability to work collaboratively and as part of a team to advance the mission/goals of the organization.
- Ability to interact with and understand people of various social, cultural, economic, and educational backgrounds.
- Fluency in English and **Spanish** is required.
- A valid driver's license, **ability to drive**, and reliable **access to own vehicle** are required.
- Applicants must share a strong commitment to FLIC Votes' mission and be able to draw others into our immigration advocacy work.

Salary Range: \$40,000 - \$53,000 per year (commensurate with experience)

Competitive Benefits:

- 100% Paid Benefits (Health, Vision, Dental, STD, LTD, Life Insurance)
- Parental Leave
- 14 Paid Holidays
- Flexible Work Schedule

How to apply: Send a resume, work history, and references to hr@flicvotes.org

Applications will be accepted until the position is filled.

FLICVotes is an equal opportunity/affirmative action employer and encourages applications from all qualified people, including women, people of color, persons with disabilities, and LGBTQ individuals.