



FLIC Votes

Embedded Organizer - Spanish

The Florida Immigrant Coalition Votes (FLIC Votes) is an independent, non-partisan organization that seeks to defend democracy by shaping an active and conscious electorate so that it more closely reflects the diverse populations of Florida.

Job brief:

FLIC Votes' Embedded Organizers will begin establishing lasting power in immigrant communities by building strong teams of engaged community members. The Embedded Organizers and their local teams of volunteers will lead powerful Civic Engagement Campaigns and strengthen Civic Engagement organizing programs through the execution of extensive local digital outreach and organizing within communities.

Embedded Organizers - **Spanish speakers** will be trained and will train their teams on organizing, voter registration, voter mobilization, volunteer recruitment, and GOTV.

Responsibilities:

1. Recruit and build local team of Community Supporters to volunteer and lead extensive outreach campaigns focused on voter registration, voter mobilization, volunteer recruitment, political education, and local grassroots organizing efforts
2. Manage the data collection of FLIC Votes' civic engagement and outreach work in the field
3. Organize key strategic events for Voter Mobilization, Vote By Mail, and Voter Registration in coordination with partner organizations
4. Coordinate with Partner organization and internal teams to involve their members in FLIC Votes Civic Engagement activities and events
5. Help in the creation and design of Voter Mobilization training programs for FLIC Votes volunteers
6. Support the electoral goals of FLIC Votes by mobilizing voters for endorsed candidates and initiatives



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Qualifications:

A successful candidate will have strong interest and possibly experience in leadership development and community organizing; takes initiative independently and be able to work in a collaborative, fluid team environment; be committed to social justice and immigrant rights from the grassroots up, and building the leadership of directly affected individuals as vital messengers and leaders in their communities.

Additional desired qualifications:

- 1-3 years' experience as either an organizer, fellow, or volunteer strongly preferred, but not required
- Experience in recruiting for volunteers in any capacity strongly preferred
- Experience in electoral campaigns or field operations focused on voter contact preferred
- Experience training, supporting, and managing staff in an electoral or community engagement capacity
- Proficiency using America Votes Votebuilder (VAN)/EveryAction
- Proficiency using Google Suite productivity tools including Sheets, Docs, and Slides.
- Experience utilizing and managing voter contact tools such as Hustle, ThruText, ThruTalk, HubDialer, VPB Connect, etc.
- Demonstrated ability to self-manage, driving personal productivity while working remotely or independently.
- Valid driver's license and reliable access to a vehicle.
- Ability to work long or irregular hours including evenings and weekends, as needed.
- Florida based organizing, canvassing or campaign experience preferred
- Experience organizing in both urban and rural settings preferred
- Applicants must share a strong commitment to FLIC Votes' mission and be able to draw others into our immigration advocacy work
- Self-motivated; ability to take initiative and to manage multiple projects; and ability to work independently.
- Ability to work collaboratively and as part of a team to advance the mission/goals of the organization.
- Ability to interact with and understand people of various social, cultural, economic, and education backgrounds.
- Fluency in English and **Spanish** is required.

Closing Date of Position: This is permanent, full time job

Pay: \$40,000 to \$53,000 per year (commensurate with experience)

Position period: Permanent

Hours: 40 Hours/Weekly (Will Require Weekends and Evenings)

How to apply: Send a resume, work history and references to hr@flicvotes.org

Applications will be accepted until the position is filled.

FLICVotes is an equal opportunity/affirmative action employer and encourages applications from all qualified people, including women, people of color, persons with disabilities, and LGBTQ individuals.